



## **Appendix 5 - Safeguarding Training**

### **Safeguarding Training Guidance for All**

Sport Ireland's remit is to develop and disseminate guidelines and training standards that promote best practice for the protection of children in sport consistent with child welfare and protection guidance and legislation. Sport Irelands Safeguarding 1, 2 & 3 workshops must be recognised across all sporting organisations.

This guidance can form part of the Safeguarding Statement required by governing bodies under the (ROI) Children First Act 2015 (ROI) Section 11(3) and can be used as part of the training plan required as a good practice in Northern Ireland.

### **Sample Template**

The guidance sets out the accepted workshop for Ireland and Northern Ireland together with any specific requirements for attendance and renewal of certification. A list of roles required by Tennis Ireland to attend the workshop appropriate to their role is included at the end of this guidance.

### **Accepted Workshops – Ireland**

**Sport Ireland requires Tennis Ireland to ensure all members working with children and young people complete the Sport Ireland Safeguarding workshops.**

### **Basic Safeguarding Workshops**

#### **Safeguarding 1 (face to face workshop)**

- Validation period: 3 years
- Expected attendees: any person working with or has interaction with or who is involved in the planning/ administration of activities or events with young people in tennis
- Renewal: Safeguarding 1 certificate may be renewed by attendance at Safeguarding 1 (face to face workshop) or Safeguarding 1 Refresher (e-learning module)

#### **Safeguarding 1 Refresher (e-learning module)**

- Prerequisite: Valid Safeguarding 1 (face to face workshop)
- Validation period: Three years



- Expected attendees: any person having completed Safeguarding 1 (face to face workshop)
- Renewal: Safeguarding 1 Refresher certificate may only be renewed by attendance at Safeguarding 1 (face to face workshop)

### **Advanced Safeguarding Workshops – Role specific**

#### **Safeguarding 2 (Club Children’s Officer Workshop)**

- Prerequisite: Valid Safeguarding 1
- Validation period: 3 years
- Expected attendees: any person taking on the role of Club Children’s Officer
- Renewal: Safeguarding 2 certificate may only be renewed by attendance at Safeguarding 2 (CCO workshop)

#### **Safeguarding 3 (Designated Liaison Person workshop)**

- Prerequisite: Valid Safeguarding 1, Safeguarding 1 Refresher
- Validation period: 3 years
- Expected attendees: any person taking on the role of Designated Liaison Person
- Renewal: Safeguarding 3 may only be renewed by attendance at Safeguarding 3 (face to face workshop)

### **Sport Ireland Safeguarding workshops information and booking:**

All Sport Ireland Safeguarding workshops are offered through the Local Sports Partnership Network. If you wish to attend a Safeguarding 1, 2 or 3 Workshop please contact the Sports Partnership in your area via the following link:

[www.sportireland.ie/Participation/Local\\_Sports\\_Partnerships/LSP\\_Contact\\_Finder/](http://www.sportireland.ie/Participation/Local_Sports_Partnerships/LSP_Contact_Finder/)

For further information on Sport Ireland’s Safeguarding Workshops please email Sport Ireland Ethics at: [contactus@sportireland.ie](mailto:contactus@sportireland.ie) or telephone - (01) 860 8800.

### **Renewing Safeguarding certificates:**

- Safeguarding training requires renewal in line with NGB recommendations. Renewal may be achieved by attending any of the above Safeguarding workshops where the prerequisites required are met.



- Roles requiring Safeguarding 2 must be renewed by attending a Safeguarding 2 workshop.
- Roles requiring Safeguarding 3 must be renewed by attending a Safeguarding 3 workshop.

## **Accepted Workshops – Northern Ireland**

### **Basic Safeguarding Workshops**

#### **Safeguarding Children & Young People in Sport (SCYPS)**

Validation period: Three Years

Expected attendees: any person working with or has interaction with or who is involved in the planning/ administration of activities or events with young people in tennis.

Renewal: Safeguarding C&YP certificate may be renewed by attendance at Safeguarding C&YP (face to face workshop) or Safeguarding 1 Refresher (e-learning module).

#### **Safeguarding 1 Refresher (e-learning module)**

This is a free on-line course aimed primarily at those who have previously attended a Sport Northern Ireland Safeguarding Children and Young People in Sport three hour, face to face workshop or equivalent. Individuals are required to refresh their knowledge after 3 years.

Expected attendees: any person having completed a SCYPS workshop. This course can also be beneficial for parents and for all roles with regular responsibility for children and it can be a useful precursor to a face-to-face workshop.

### **Advanced Safeguarding Workshops – Role specific Designated Safeguarding Officer Workshop**

- Prerequisite: Valid Safeguarding Children & Young People in Sport.
- Validation period: 3 Years
- Expected attendees: any person taking on the role of Club Children's Officer.
- Renewal: Designated Safeguarding Children's Officer Workshop may only be renewed by attendance at Designated Safeguarding Children's Officer Workshop.



**Typical Roles in Tennis who require Workshops**

	Safeguarding 1 or SCYPS	Safeguarding 2 or DSCO	Safeguarding 3 or DSCO
<b>Coach</b>	YES		
<b>Committee</b>	YES		
<b>Sports Leader</b>	YES		
<b>Supervisor</b>	YES		
<b>Staff Member</b>	YES		
<b>Mentor</b>	YES		
<b>Team Manager</b>	YES		
<b>Chaperone</b>	YES		
<b>DLP</b>	YES		YES
<b>CCO</b>	YES	YES	
<b>Parent</b>	YES		

**Sport NI Training**

Sport Northern Ireland offer two different levels of safeguarding workshops both of them are 3 hours long:

- Safeguarding Children and Young People in Sport



- Designated Safeguarding Children's Officer (DSCO) suitable for those in DLP role.

### **Safeguarding Children and Young People in Sport workshop**

During this training, you'll learn:

- to understand the background to safeguarding children in sport.
- to identify best practice procedures to safeguard children in sport.
- to recognise different categories of child abuse.
- to identify the signs of poor practice and/or abuse.
- to respond to poor practice or abuse concerns.

See below for further information and to book a Sport NI training course.

<https://thecpsu.org.uk/training-events/basic-safeguarding-training/>

1 SCYPS = Safeguarding Children and Young People in Sport Workshop

2 DSCO = Designated Safeguarding Children Officer Workshop

### **Designated Safeguarding Children's Officer (DSCO)**

The aim of the workshop is to enable participants to become familiar with the role of a Designated Safeguarding Children's Officer and develop their competence and confidence in carrying out this role within sport.

Participants must have attended the Safeguarding Children and Young People in Sport workshop prior to attending this training.

During this training, you'll learn to:

- understand your roles and responsibilities.
- reflect on the communication skills needed for your role.
- recognise and respond appropriately to a range of situations that give grounds for concern.



## **Sport NI workshop information and booking**

For further information and to book a place on a Sport Northern Ireland workshop, contact:

Name: Marie-Therese Higgins, Development Assistant

Tel: 028 9038 1222

Email: [marietheresehiggins@sportni.net](mailto:marietheresehiggins@sportni.net) **Sport Ireland Workshops Learning Outcomes**

### **SAFEGUARDING 1:**

Sports Leaders will be able to:

- Implement best practice in protecting the welfare of participants.
- Create a child-centred environment within the sports club.
- List categories of abuse and some indicators associated with abuse.
- Make appropriate response to a disclosure.
- Make a report to Designated Liaison Person or appropriate Statutory Authorities.

### **SAFEGUARDING 2:**

- Understanding how to communicate with young people.
- How to deal with safeguarding issues.
- Your reflections on the Club Children's Officer (CCO) role.

### **SAFEGUARDING 3:**

To provide training to the Designated Liaison Person who is responsible for reporting allegations or suspicions of child abuse to TUSLA Child and Family Agency and/or An Garda Síochána.

- Describe how the child protection system and its associated processes work.
- List the role and responsibilities of the DLP in relation to protecting and safeguarding children.
- Identify the categories and indicators of abuse.
- Communicate with parents and/or agencies as appropriate.
- Carry out reporting procedures